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4 **PRESENT:** Andreopoulos, Becker, Cho, Davis, Diamond, Donaghy, Duffy, Ekmekjian, Ellis, Finnegan, Gardner, Godar, Healy, Kim,
5 Knaus, Lawrence, Levitan, Mbogoni, Martinez, Martus, McCallum, Mongillo, Parras, Pavese, Pinkston, Pollak, Potacco, Refsland, Rehberg,
6 Rosar, Scala, Robin Schwartz, Stroppel, Suess, Tardi, Tesfaye, Verdicchio, Wagner, Walsh, Weil

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8 **ABSENT:** Bhat, Chung, Ku, Mulrine, Falk-Romaine, Steinhart, Thiuri

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10 **GUESTS:** Barnes, Bolyai, Deller, Fuller-Stanley, Kaplan, Kashyap, Kelly, Makarec, Malanga, Miller, Olaye, Overdorf, Rabbitt, Robb,
11 Rosengart, Sandford, Schaeffer, Schuhmann, Ray Schwartz, Seal, Silgailis, Snyder, Torres-Santos, Trelisky, Zeff

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13 **PRELIMINARIES:** Chairperson Godar called the meeting to order at 12:36 PM. She asked for a moment of
14 silence to honor the memory of Professor Virginia Taylor, who passed away recently. Godar asked for item F of the
15 proposed agenda to be deferred to the next Senate meeting and for the revised agenda to be adopted. Moved and
16 seconded by Duffy and Martus, it was unanimously approved. The minutes of the November 10, 2009 Senate
17 meeting were moved and seconded by Duffy and Martus and also unanimously approved.

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19 **CHAIR’S REPORT:** Godar asked Makarec for a report on the Board of Trustees Student Affairs Committee.
20 Makarec reported that at the recent meeting it was announced that enrollment stands at 10,819, off from the 11,000
21 target figure. She said that the 6-year graduation rate of the Fall 2003 cohort was slightly above target and the
22 CSAT average was 1030, off from the 1053 target figure. She reported that the student/teacher ratio was 15.4 to 1,
23 close to the 15 to 1 target. Makarec said that there was an intentional decline in the number of first year part time
24 students and an increase in the number of accepted part time transfer students. Makarec reported that the campus
25 residence halls are at 83% of capacity and that the administration wants to increase the number of resident students.
26 She reported that a major assessment of campus security will be ready soon. Makarec said that there was a
27 presentation on career development and advisement by Sharon Rosengart, Director of the Career Development and
28 Advisement Center. Finnegan asked what is being done to increase student residency. Weil replied that this will be
29 addressed in a forthcoming report. Gardner reported on the work of the Board of Trustees Finance & Audit
30 Committee. She said that the auditing firm KPMG gave WPUNJ a clean audit and said that we fall about in the
31 middle of the other state colleges and universities and that we have a slightly lower debt burden than our sister
32 institutions. Gardner said that Bolyai projected a \$758,000 budget surplus for FY2010 and that there was a small
33 increase in the emergency fund (currently standing at about \$7 million). She said that the Committee discussed
34 Winter Session tuition revenue and recommended a 3% increase. She reported that the Committee recommends
35 leasing office space adjacent to the Power Arts facility as temporary quarters for those displaced by the Science
36 Hall renovation. Duffy reported on the activities of the Institutional Development Committee. He said that Deller
37 reported that university investments are beginning to bounce back after suffering losses in the recession. He
38 summarized a presentation by Sam Griggs, Executive Director of Development, about how potential donations are
39 carefully cultivated. Snyder provided a report of the Education Policy Committee, saying that they discussed the
40 recent Teacher Education Grant of which WPUNJ was one of 28 national awardees. She said that the University
41 received about \$1.2 million from economic stimulus programs and that this, in part, helped establish the new Center
42 for Chinese Art. She said that AACSB and AACN accreditation visits were discussed and both look positive. She
43 said that the committee is enthusiastic about the new General Education program. Godar thanked the liaisons for
44 their reports. Godar spoke about the “Working Backwards” GE implementation timeline, saying that in order to be
45 ready for the fall 2011 semester, course development and approval work must begin immediately.

46
47 **VICE-CHAIR’S REPORT:** Martinez reported that there is an adjunct seat open on the Advisement and
48 Registration Council. She said that one staff and six other adjunct seats remain unfilled.

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50 **GRADUATE COUNCIL – CHANGE IN M.Ed. IN CURRICULUM AND LEARNING:** On behalf of the
51 Graduate Council Rochelle Kaplan moved that the M.Ed. in Curriculum and Learning be amended, adding a
52 Concentration in Middle and High School Mathematics. She said that this will provide students the option of
53 obtaining a Masters Degree along with a teaching certification. After several questions the program change was
54 passed unanimously.

55
56 **GENERAL EDUCATION COUNCIL – PROGRAM NAME AND IMPLEMENTATION PLAN:** Levitan
57 reviewed a discussion within the Council on what to name the new program. She said that 27 names were
58 considered and that *University Core Curriculum* received the most support and was nominated by the Council.
59 Levitan moved and McCallum seconded approval, which passed unanimously. Levitan said that the draft

60 implementation plan was revised by the Council based on feedback from the last Senate meeting and language
61 referring to multiple models was removed. She said that more detail on the Review Panels was added. Stroppel said
62 that there should be an additional panel for focus on oral/visual performance rather than combining it with the other
63 forms of expression. Finnegan asked about professional staff as voting members of the panels. He asked that the
64 last line on page two be struck. There was a discussion of whether a professional staff member must be included on
65 each panel or whether they may be included as a non-voting member. McCallum said that the line reads "...may
66 serve..." to keep it optional. Gardner said that the non-voting stipulation should be removed. Kelly voiced concern
67 that we may revise this to guarantee a professional staff seat on each panel. After further discussion there was a
68 vote to revise the last sentence on page 2 to read *One representative from Professional Staff may serve as a sixth*
69 *member on any of the panels.* This passed 19 to 7 with four abstentions. Stroppel repeated that a performance panel
70 should be added and moved that this be done. Martus seconded. Tardi expressed concern that adding more panels
71 increases our uncompensated workload. Refsland referred to the timeline and said that there may not be enough
72 time to compose the panels. Godar agreed that the Executive Committee will have a lot of work to do in drawing up
73 a slate of panels and that the Senate will need to vote on them at the December 8th meeting after inviting
74 nominations from the floor. Scala voiced concern that not everyone will know about the solicitation for panel
75 members, and Godar encouraged everyone to spread the word in their departments, and that announcements will be
76 going out. A vote was taken on Stroppel's motion and it was not passed. Parras praised the work of the Council and
77 asked that the panels be able to revise and amend the student learning outcomes as necessary. Malanga said that
78 such recommendations would need Council approval. Parras said that he would like to see an overall mission
79 statement for the UCC and Godar said that the Council will be charged with preparing this. Duffy moved to split
80 the question and vote on the Panel composition part. McCallum seconded and a vote was taken. With one
81 abstention, the measure was approved.

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83 **UCC IMPLEMENTATION – CONT.:** Parras asked if there is a minimum or maximum number of courses in each
84 area and do we want limits. He also asked if there could be a requirement that any course listed must be taught at
85 least once every two years. Weil said that there are close to 500 sections of GE courses and these should all be
86 categorized. Trelicky said that we only need the first three areas for freshmen and that we should concentrate efforts
87 there. Tardi asked that in the application for panels that there be a place for applicants to say what their
88 qualifications are. Potacco said that she felt that input from advisory groups such as TAC should be strengthened.
89 Malanga said that TAC is invited to contribute to technology-related discussions. Tardi expressed concern that the
90 assessment of General Education may end up assessing individuals rather than courses. She moved that the
91 sentence "selected courses may be asked to participate in this process" be removed, and this passed unanimously.
92 After further discussion the balance of the implementation plan passed with one abstention.

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94 **ADJOURNMENT:** The Faculty Senate adjourned at 1:46 PM. The next meeting will be at 12:30 PM on Tuesday,
95 December 8 in the Valley Road Building Auditorium.

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97 Respectfully submitted: K. Wagner, Secretary

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99 THIS AND OTHER SENATE DOCUMENTS ARE AVAILABLE ONLINE AT <http://www.wpunj.edu/senate>