

William Paterson University of New Jersey
Advisement and Registration Council
Meeting Minutes for November 15, 2010, Cheng Library's Paterson Room

Present: Michael Boroznoff, Jyoti Champenerkar, Tom Fallace, Jean Fuller-Stanley, Esther Martinez, Victoria Wagner

Absent: Elizabeth Birge

The meeting was called to order at 12:38pm.

Martinez distributed copies of the following documents which she sent via email prior to the meeting:

1. November 15th meeting agenda
2. October 25th meeting minutes
3. First draft of Faculty Survey
4. additional thoughts about content for the survey

The meeting's agenda was approved.

Council members reviewed and approved the minutes from the October 25th meeting with the following revisions:

1. date of the meeting revised to October 25, 2010.
2. 1st paragraph: change "perspective" to "prospective" and spell out STC (Student Technology Consultant).

The Council reviewed the first draft of the faculty survey and made many changes to this document. Wagner will revise and distribute via email. The Council will review and make further edits via email. We will vote on a final version via email. Once we have a final version, Boroznoff will share with Jane Zeff and Fallace will share with Ron Verdicchio and we will discuss our next steps.

Martinez will reach out to Ken Schneider at the Office of Student Services to discuss student accounting and communication issues at our next meeting.

We will meet again Monday, December 13 at 12:30p in the Library's Paterson Room.

The meeting was adjourned at 1:39p.

Respectfully submitted,
Victoria Heenan Wagner
Access Services Librarian