

**Academic Standards Council Meeting
Meeting of October 26, 2011
Atrium (IRT Conference Room)**

Present: J. Bliss, C. Burns, R. Kearney, R. Laud, H. Maratouk

Absent: K. Demsey, S. Mankiw, N. Zeller

The meeting was called to order at 3:30 pm.

- 1) **Agenda** - The Council approved agenda for October 26, 2011
- 2) **Approval of Minutes of September 27, 2011 Meeting** – The minutes of the September 27, 2011 meeting were approved unanimously.
- 3) **Review of Council Charges/Priorities** – The Council resumed discussion of this year’s charges, along with some updates:
 - a. Follow up with the Provost’s Office regarding the Academic Integrity Policy (AIP) approved in 2008 and begin to develop strategies to implement the policy - Laud reported that he has received no reply to his inquiries; there was an extended discussion about whether even this policy is up to date; Bliss will take it up with the Provost when she meets with him Thursday (10/27) - we need some kind of public relations plan to announce the policy
 - b. Continue discussion and develop recommendations for academic standards and basic guidelines for online courses – Kearney will bring the University Policy for Online Courses to the next meeting for discussion.
 - c. Follow through on work begun during 2010-2011 with the Administration regarding ongoing review of effectiveness of academic policy matters – The Undergraduate Catalog lists the following academic policies (24 categories or specific policies):
 - Academic Credit Life
 - Academic Honors (recently addressed by the Council)
 - Academic Integrity Policy
 - Academic Standing
 - Attendance
 - Audit
 - Class Standing
 - Course Credit Load
 - Course Repeat Policy
 - Course Withdrawal
 - Credit by Examination and Experience
 - Curriculum Individualization
 - Degree Requirements

- Extracurricular Activities
- Grade Regulations
- Incomplete Grade Policy (recently addressed by the Council)
- Pass/Fail Courses
- Procedures for Investigating Complaints about Grades or Student Academic Performance
- Independent Study
- Leave of Absence
- Formal Withdrawal from the University
- Outcomes Assessment
- Obligation of Payment
- Undeclared Students

To move on these, it is recommended that the administrative offices associated with the implementation/management of each policy be identified and then we can begin meeting with staff to discuss possible effectiveness measures and other issues. Zeller has agreed with work with Kearney on this.

- d. The Council settled on the following priorities among the charges:
1. Online courses
 2. Transfer credits in major
 3. Policies on minors
 4. Academic efficacy of winter/summer courses ("concentrated" courses)

The meeting adjourned at approximately 4:45 pm.

Respectfully submitted,

Richard Kearney