

**William Paterson University  
Faculty Senate Graduate Programs Council**

Date: February 4, 2016

Time: 2:00 - 3:06 p.m.

Raubinger Hall, Room 428

Present: D. Feola, N. Gramiccioni, M. Hinkle, R. Koob, K. Louie, S. Sabatino (co-chair), K. Yoo, D. Yucel.

Guest: Rajendar Kaur, Assoc. Prof., English Dept.

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Meeting call to order	Meeting called to order at 2:03 p.m.	
Motion to adopt agenda	Proposed by K. Yoo and seconded by R. Koob.	Agenda adopted
Motion to approve minutes of previous meeting	Proposed by R. Koob and seconded by K. Yoo.	Minutes approved without amendments.
Review of academic program changes for the M.F.A. in Creative and Professional Writing.	<p>R. Kaur presented the rationale for the proposed revisions for the M.F.A. program. Changes to the new program requirements include:</p> <ul style="list-style-type: none"> <li>▪ Lower the literature course requirements from 4 course to 3.</li> <li>▪ Add one free elective (from literature or writing courses).</li> <li>▪ Removal of the requirement for attendance at the Writing Across the Curriculum Workshop.</li> </ul> <p>K. Yoo asked that the check mark on the first page be moved to “Change in Existing Program” not “New Program.”</p> <p>S. Sabatino asked that the date in line 9 be changed to Fall 2016 (from Fall 2015).</p>	<p>Motion to approve the changes to the MFA program: Proposed by K. Yoo and seconded by R. Koob.</p> <p>The members unanimously agreed to approve the revised program with the following revisions:</p> <ul style="list-style-type: none"> <li>▪ Move check mark to “Change in Existing Program”</li> <li>▪ The date in line 9 be changed to Fall 2016.</li> </ul>

	<p>N. Gramiccioni questioned the removal of the requirement for attendance at the Writing Across the Curriculum Workshop. R. Kaur explained that this workshop is designed for the University’s faculty, not students, and the scheduling of the workshop does not coincide with the academic calendar. Students will take other writing classes that include writing pedagogy.</p>	
<p>Review of academic program changes for the M.A. in English – Literature Concentration.</p>	<p>R. Kaur presented the rationale for the proposed revisions for the M.A. program.</p> <p>The revised curriculum centers on ten new courses that are designed around time periods or themes, e.g., Renaissance Literature or seventeenth Century Literature. These new courses will allow faculty to teach in their areas of specialization, and create more contemporary course offerings. The new courses will also introduce the flexibility to shape the courses according to new interests, e.g. authors who are getting more attention in current research. The ten literature courses will allow a full rotation of the courses every three years, as opposed to the current seven years.</p> <p>Members asked about approval of the ten new courses. R. Kaur explained that most of the new courses have been approved by the department and college curriculum committees. All will be approved by Fall 2016.</p>	<p>Motion to approve the changes to the M.A. in English program: Proposed by K. Louie and seconded by S. Sabatino.</p> <p>The members unanimously agreed to approve the revised program with the following addition.</p> <ul style="list-style-type: none"> <li>▪ Add “Choose from” in the paragraphs of the Revised Requirements (consistent with the first paragraph).</li> </ul>
<p>Online Integrity and Standards</p>	<p>Regarding our additional charge for “Online Integrity and Standards” - Last year we developed the “Online Program Best Practice Checklist.” Susan Dinan, Vice Chair, shared this document with the Graduate Policy Council and the Technology Council. However, we did not get any</p>	<p>K. Yoo to check with the chairs of the Graduate Policy Council and the Technology Council and report back.</p>

	<p>feedback from these councils. The Graduate Policy Council developed the “Five Pillar Model.” Instruction and Research Technology (IRT) uses Quality Matters and holds training events for faculty new to online teaching throughout the year.</p> <p>In order to finalize our charge for this year, K. Yoo will check again with both councils and ask if they would like to comment on this document.</p>	
Academic Program Change Form revisions	D. Yucel shared our suggested revisions with Jonathan Lincoln but does not know if any progress was made.	D. Yucel will contact Jonathan Lincoln regarding our proposed revisions to the Academic Program Change Form.
Next meeting date		S. Sabatino will send a Doodle poll to the members for the first meeting of the spring semester. (Meeting subsequently scheduled for March 1, 2016 at 2:00 p.m. in Valley Road, Room 3065.)
Adjournment	Meeting adjourned at 3:06 p.m.	Motion to adjourn K. Yoo and M. Hinkle. Minutes: S. Sabatino.