

Senate Research and Scholarship Council
Raubinger Hall – Graduate Admissions, Conference Room
Thursday October 17, 2013
12:30 p.m.
MINUTES

<u>Members Present</u> David Gilley (S&H) Co- chair Sheetal Ranjan (HSS) Sandra Alon (COE) Pam Theus (Library) Lynne Rogers (COA&C)	<u>Absent</u> Jorge Arevalo (COB) Martin Williams (Co-Administrative Liaison) Lourdes Bastas (Co-Administrative Liaison) Sue Sgro (Professional Staff)
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MEETING CALLED TO ORDER AT 12:35

David Gilley distributed an agenda covering five points as well as a synopsis of a discussion that was conducted with Jane Zeff, Director of the Office of Institutional Research and Assessment, and Hillary Wilder, Chair of the Budget and Planning Council.

1. The Council was asked to review and edit the minutes for the September 18, 2013 meeting. Lynne moved to accept the minutes as written by Lynne. Pam seconded the motion.

David recommended discussing items 1,4, and 5 simultaneously since they dealt with the same issue. The Council decided to begin the meeting discussion with agenda item 2—the I.R.B policy document, which was distributed at the previous meeting.

2. Discussion of item 2 yielded the following points:
 - a) The Council was not clear as to what was to be reviewed.
 - b) A recommendation was made to ask Martin for an extension for the review process.
 - c) Council would like to know what changes were made from the previous policy to the proposed one.
 - d) Pam recommended not listing the IRB committee members on the policy.
 - e) Lynne recommended that Council members get further input from faculty who are involved with human subject research.
 - f) Since Sheetal is involved in research involving human subjects, she will conduct a more thorough review.
3. R&S day is scheduled for 4/3/13. Rooms will be reserved.

4. Items 1, 4, and 5. David reviewed the discussion points (attached to 9/18/13 minutes) of an informal meeting conducted with Dr. Zeff and Dr. Wilder.
 - a) Council members agreed that the outlined discussion points were good ideas.
 - b) Jane Zeff recommended that the survey points should articulate the University's strategic plan.
 - c) David indicated that goals 1 and 2 of the University's Strategic Plan for Research explicitly deal with research and scholarship. Thus, the R&S Council should submit recommendations to the administration to promote successful implementation of the plan.
 - d) Since an aspect of the Senate charges is to investigate needs to increase faculty research, it may be necessary to have direct contact with the college deans to determine status and funding of existing programs.
 - e) David shared a draft structure of the Survey of Research and Scholarship. Members present brainstormed about several funding programs and issues, namely, RTI, SURP, Dean's funding, Department funding, and summer support.
 - f) Sandy recommended that we should have common bullet point questions for our individual meetings with our deans. David will draft possible questions for the 11/14/13 meeting.

MEETING ADJOURNED: 1:45 P.M.

Respectfully submitted,
SANDY ALON