

**William Paterson University
Research and Scholarship Council
Meeting Minutes**

Date: 2/19/13

Location: Raubinger Hall, Room 309 Conference Room

Present

David Gilley (COS&H, chair)

Sheetal Ranjan (COHHS)

Lourdes Bastas (Co-Administrative Liaison)

Susan Sgro (COS&H)

Jane Bambrick (Library)

Bates, Bethann (Co-Administrative Liaison)

Sandra Alon (COE)

Jorge Arevelo (COB)

Martin Williams (Co-Administrative Liaison)

Excused

Robin Schwartz (COA&C)

1. The meeting was called to order at 12:40pm. The minutes from the 1/19/13 meeting were reviewed and edited. Sue moved to approve the minutes, Sheetal seconded the motion, and the committee agreed to approval unanimously.
2. Poster Cover - The committee unanimously selected a poster cover that was designed by Tom Uhlein. Poster dimensions were discussed and agreed on a 11x17, 8.5 x 11 and 5.5 x 8.5 for a booklet. This will be shared with Tom so he can realign the artwork. Jane will contact the IRT to discuss the feasibility of producing a 3' x 4' –paper posters to be placed in selected buildings throughout the University.

The committee feels that they would like to have students participate in cover creations, thus showcasing their work. Robin will contact Tom to discuss the possibility that students from S13 class will create a cover for S14 R&S day. Furthermore, to alleviate the pressure that is placed on Tom, perhaps the responsibility of cover creation can be alternated with his colleagues.

3. College- Sponsored sessions- update
Dean's Council

David Gilley reported on his discussion at the Dean's Council .

1. reminded them the roll of Colleges
 - a. suggested ideas to increase participation of student and faculty.
 - b. Dean should encourage staff involvement in- particular those involved with research.
 - c. Possibilities for student and faculty as co-presenters.
2. Deans proposed that students share their research on R&S day.
The committee felt that this may overshadow the purpose of R&S day which is for faculty to showcase their research.

College Rep

Jorge informed the committee that the College of Business will –present a session on Sales. They are in the process of coordinating the session. Furthermore, the COB offers PE credits for participation in sessions.

Sandy Alon informed the committee that there is a scheduled presenter from the COE.

David Gilley informed the committee that the Center of Research is working on a plan.

4. R&S event details:

David recommended that the reps encourage the Deans to send a “last date” for R&S reminders.

Lourdes shared with the committee that there is, at present, a call for abstracts extension from 2/20 to 3/1. She also shared relevant deadlines

- a. scheduling 3/12
- b. poster printed 3/12
- c. program to printer 3/28
- d. food, linens, Av/Tech, poster easels etc... 3/7
- e. moderator packets 4/2

Robin will be contacted to coordinate students to photograph the event.

5. Update on strategic plan implementation team 1D

David reported that he sent out an e-mail requesting volunteers as “consulting faculty” to provide a diversity of voices about how best to implement the strategic plan. Volunteers from COE and Humanities were proposed.

6. Senate report

Will be discussed at next meeting.

Meeting adjourned at 1:45 pm.

Respectfully submitted,
Sandy Alon