

## **Graduate Programs Council - End of Year Report 2016 – 2017 Academic Year**

### **Members**

Arts & Communication	Soo-Kwang “Klive” Oh
Business	Rajiv Kashyap
Education	Michelle Hinkle (Co-chair)
Humanities & Social Sciences	Deniz Yucel
Science & Health	Kem Louie
Library	Susan Sabatino (Co-chair)
Professional Staff	Nicholas Gramiccioni
Adjunct	Nestor Rodriguez
Administration	Dorothy Feola

### **Standing Charges**

1. Recommend policy on course requirements for graduate degrees and the procedures for inaugurating, changing, or terminating graduate courses and programs.
2. Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.

### **Additional Charges**

- Work on “Online Integrity and Standards” for ensuring academic integrity in graduate programs that are offered completely online and make recommendations to the Senate.
- Present the Council’s suggestions for Academic Change Proposal form to the Faculty Senate.

### **Dates and Locations of Council Meetings**

October 3, 2016	Cheng Library, Paterson Room
October 18, 2016	Valley Road, Room 4109
November 14, 2016	Cheng Library, Paterson Room
December 12, 2016	Cheng Library, Paterson Room
March 1, 2017	Valley Road, Room 3019
April 17, 2017	Valley Road, Room 3015

### **Accomplishments and Summary of Activities**

#### **Programs Reviewed**

The Council members reviewed ten graduate programs and approved the rationale for a change to all graduate certificate programs. These programs are listed below.

Masters in Professional Health Counseling – Change in Existing Program  
Approved by the Faculty Senate on October 11, 2016

M.A. in Teaching in Elementary Education (K-6) – Change in Existing Program  
Approved by the Faculty Senate on October 25, 2016

M.A. in Teaching in Secondary Education (K-12) – Change in Existing Program  
Approved by the Faculty Senate on October 25, 2016

Post-Baccalaureate Program: P-3 Alternate Route Teacher Certification Program  
– Change in Existing Program  
Approved by the Faculty Senate on October 25, 2016

M.A. in Higher Education Administration, Leadership Studies Track  
– Change in Existing Program  
Approved by the Faculty Senate on November 22, 2016

M.S. in Nursing – Change in Existing Program  
Approved by the Faculty Senate on January 24, 2017

M.S. in Biotechnology – Change in Existing Program  
Approved by the Faculty Senate on January 24, 2017

Graduate Teacher of Students with Disabilities Endorsement – Change in Existing Program  
Approved by the Faculty Senate on March 9, 2017

MBA Pathway Certificate - New Academic Program from College of Business  
Approved by the Faculty Senate on April 25, 2017

Human Resources Management Concentration in the MBA – Change in Existing Program  
Approved by the Faculty Senate on April 25, 2017

The Council also approved a change to all graduate certificate programs. This change was approved by the Faculty Senate on January 24, 2017.

Description: William Paterson University packages graduate courses necessary for students to qualify for certifications and endorsements but, in most instances, does not grant a credential to students completing these sets of courses. The purpose of this change was to create a graduate certificate for each of these programs. The certificate would be awarded to all students who complete a specific set of courses leading to an endorsement or certification. The proposal was for the University to grant graduate certificates for a number of programs across multiple colleges. Some of these programs are offered collaboratively between two or more departments and some are not. Many of these programs are in the graduate curriculum of the College of Education.

Currently, students are enrolled in these programs as non-degree students and do not qualify for most forms of financial aid and subsidized student loans. In some cases, the granting of a graduate certificate may resolve this issue for students. Also, granting a credential for these programs will allow the programs to be listed in the program inventory for the State on New Jersey.

### **Additional Charge**

- Work on “Online Integrity and Standards” for ensuring academic integrity in graduate programs that are offered completely online and make recommendations to the Senate.

Progress: Contacted the chair of the Technology Council, David Fuentes, regarding this additional charge since the Technology Council has this area as their main charge. We shared our document “Best Practices Checklist for Online Programs” with the members of the Technology Council, and will incorporate their suggestions into a revised document.

### **Additional Charge**

- Present the council suggestions for Academic Change Proposal form to the Faculty Senate

Progress: On April 26, we met with the members of the Undergraduate Council and Jonathan Lincoln, Associate Provost for Curriculum and International Education, to discuss the suggested revisions for this form. The suggested revisions, in addition to other changes, will be incorporated into a new online form which should be in use during the fall semester. It is anticipated that there will be a period of transition during which both the paper and online forms will be in use. During the fall semester, further revisions can be made to the online form if needed. It is expected that by spring 2018, all program changes and new programs will be submitted using the online form.

### **Priorities for 2017-2018**

The council plans to follow-up on the revisions to the document “Best Practices Checklist for Online Programs” and to review the online academic change proposal form to determine if further additions or modifications should be suggested.