

**Office of Educational Enrollment & Certification**

1600 Valley Road • Suite 4112 • Wayne • New Jersey 07470

973.720.2206 FAX 973.720.2989

**Application for Comprehensive Requirement**

Use this form in order to get approval from your department to complete the Comprehensive Requirement.

1. Be matriculated in a graduate program at William Paterson University.
2. Will have completed 24 credits by the end of the semester in which the Comp Requirement will be taken.
3. Have at least a 3.0 cumulative grade point average.

If you fulfill all of these conditions, complete this form, and forward it to the Office of Educational Enrollment & Certification in the Valley Road offices **before October 1st for the Fall** or **March 1st for the Spring**.

**Note:** Students must check with their program coordinator/advisor for the specific information regarding dates and particulars of the requirement.

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**To be completed by student: PLEASE PRINT CLEARLY**

\_\_\_\_\_  
Student ID # (855)

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle or Maiden Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Program Name

\_\_\_\_\_  
Concentration

\_\_\_\_\_  
Earned Credit Hours

**Expected date of graduation:**

January 20\_\_\_\_

May 20\_\_\_\_

August 20\_\_\_\_

**Comprehensive Requirement to be taken:**

Fall 20\_\_\_\_

Spring 20\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**To be completed by Department Graduate Coordinator**

Date of Matriculation: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Program Coordinator: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date